

5 April 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
Period Ending 1 April 1984 []1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. []

2. Items or Events of Major Interest that have Occurred During the Preceding Week:a. Briefing for Deputy Assistant Secretary for Operations, State Department: The Director and Deputy Director of Logistics provided a general briefing to Mr. John Condayan, Deputy Assistant Secretary for Operations, State Department, on 2 April 1984. []b. Front Entrance Barricades: Design development drawings for the front entrance to the Headquarters compound have been approved. The Architectural Design Staff, OL, will meet with a representative of the Field Engineering Branch, OL, to prepare a cost estimate. []c. Memorial Wall: Mr. Harold Vogel, sculptor/designer, will be adding six stars to the Memorial Wall in the lobby of the Headquarters building in the late afternoon on Tuesday, 10 April. []d. Credit Union [] The carpet was installed and the counters completed in Room 2N13 for the Credit Union at [] Building. Opening of that facility is scheduled for the latter part of April 1984. []

S E C R E T

25X1 SUBJECT: Report of Significant Logistics Activities
for Period Ending 1 April 1984 []

25X1 f. Parking - Ames, Key, and Chamber of Commerce Buildings:
On 28 March 1984, representatives of the Office of Security,
Procurement Division, Logistics Services Division and the Real
Estate and Construction Division met to discuss the implementation
of parking controls at the Ames, Key, and Chamber of Commerce
Buildings. Local guard service companies are being requested by
Procurement Division's representatives to submit details on the
services which their individual companies can provide. The
implementation of this takeover of the parking at these
25X1 facilities is currently pending the approval of the Director of
Central Intelligence. []

25X1 h. Production Support - Printing and Photography Division
(P&PD): P&PD Photography Branch provided support for a new DDI
requirement for the production of a video supplement to the
President's Daily Brief. The support consisted of replicating
five, one-half inch Beta format tapes of the DDI produced product.
It appears there will be a requirement for this type of support
at least twice a month. Each supplement is less than ten minutes
in length and is for distribution outside the Agency. []

25X1 i. Maintenance and Operation Bid Protest: A bid protest
has been filed with the General Accounting Office under
RFP-84-01. The protest is filed by the GSA contractor under
contract for trash removal, and states that a portion of the work
should be set aside for small business participation. A

25X1 j. Xerox Laser Printers: Xerox Corporation, Printing
Systems Division, submitted a proposal dated 21 March 1984
anticipated to meet the Office of Data Processing's printing
requirements for the next three years. The proposal's Non-
disclosure Statement is currently being reviewed by the Office of
General Counsel and is scheduled for the Agency Contract Review
Board review. Contract value is estimated at \$4,000,000. []

S E C R E T

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25X1 k. Mitre Corporation Contract: The Intelligence
Information Handling Committee requested a contract for the
integration of information networks in a manner that will permit
timely and effective information sharing across the intelligence
community. Finalization of the contract was delayed as Mitre
Corporation and the Automated Data Processing and Engineering

3. Significant Events Anticipated During the Coming Week:

Scheduled Meeting with the National Security Agency:
The Director of Logistics and other OL representatives will be
meeting with officers from the National Security Agency on 12 April
to review the status of our exchange of procurement officers on
rotational assignment.

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Daniel C. King

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